



PERFORMANCE
LEARNING
GROUP



Series 5 :

Managing Projects to Achieve Success



Programme 1

Principles of Managing Projects

This programme will focus on the criteria of the project, examine risks and ethical factors and analyse skills needed for successful project management.

Introduction to Programme

Activity 1:

1. What is a project?
 - When is a project successful?

Activity 2:

2. The project approach: ethical factors and risk management:
 - Managing project risks

Activity 3:

3. Skills for successful project management

Concluding Summary

Programme 2

Project Life Cycle

This programme will explore the project life cycle from start to finish, analyse project constraints and review the documentation needed for different stages of the project.

Introduction to Programme

Activity 1:

- Stages of the project life cycle
 - Project start-up and control
1. Initiation stage:
 - Stakeholders - analysing power and interest
 - Project constraints

Activity 2:

2. Planning stage:
 - Critical path analysis

Activity 3:

3. Project implementation and completion:
 - Controlled project closure

Concluding Summary



Programme 3

Tools and Techniques for Project Success

This programme will introduce different project management methodologies, explore project management tools and examine the role of data in project management.

Introduction to Programme

Activity 1:

- Project management methodologies
1. Selecting the right project methodology

Activity 2:

2. Project management tools:
 - Gantt charts
 - Collaboration and documentation
 - Evaluation
 - Project reporting and stakeholder engagement

Activity 3:

3. Data-driven project management:
 - Project management of the future

Concluding Summary



**PERFORMANCE
LEARNING
GROUP**



Performance Learning Group

01279 898763 | info@plgrp.co.uk | plgrp.co.uk